



**CSP Board Meeting – Agenda**  
**Wednesday 12<sup>th</sup> Oct 2022 12.30pm-3pm**  
**Location: Virtual via Microsoft Teams**

**Present:**

Stuart Smith (SS): Area Commander Cambridgeshire Fire and Rescue (CFRS) - (Chair)  
 Cllr Sally Ann Hart (SAH): Elected Member, SCDC  
 Beth Watson (BW): Project Officer, SCDC (Minutes)  
 Kathryn Hawkes (KH): Communities Manager, SCDC  
 Harriet Ludford (HL): Research Analyst, Cambridgeshire Research Group  
 Peter Campbell (PC): Head of Housing, SCDC  
 Chief Insp Paul Rogerson (PR): Cambridgeshire Constabulary  
 Insp Shane Fasey (SF): Cambridgeshire Constabulary  
 Lesley Beevers (LB): Service Manager (People, Protection & Planning), Environmental Health, SCDC  
 Abigail Ferrell (AF): Think Communities – Place Coordinator, CCC  
 James Ball (JB): Cambs Fire & Rescue  
 Jackie Dadd (JD): Independent Chair, DHR  
 Vickie Crompton (VC): Domestic Abuse & Sexual Violence Partnership Manager  
 Cllr Helene Leeming (HLe): Elected Member, SCDC  
 Cllr Bill Handley (BH): Elected Member, SCDC

**Apologies:**

Linda Gallagher: Development Officer, SCDC  
 Cllr Susan van de Ven: County Councillor for South Cambs

**Actions from Mar 2022 Board:**

SS to send thank you letters to GRT SCDC Officers & GRT County nurse. <a href="#">Complete</a>	SS/LG
Linda to send County Lines video link to Board. <a href="#">Complete</a>	LG
All partners to review if their organisation is meeting their Serious Violence statutory duty and feedback if they are not if you need support delivering your strategy. <a href="#">No feedback received</a>	All
PC to report to CSP an update of the employment start date of the Mental health nurse by 1 July 2022. <a href="#">Complete</a>	PC
All partners to send LG 'social media ready' campaign information for on sharing. <a href="#">None received</a>	All
LG to create Community calendar to share with partners for planning purposes. <b>Carry fwd.</b>	LG
SF to update CSP on PR feedback regarding the GRT toolkit. Need to establish what it means for the toolkit. <a href="#">PR to update at Board meeting</a>	SF
Police to produce new holding statement for Parishes in relation to GRT toolkit. SF to advise date. <a href="#">Complete</a>	SF
SF to send Survey Community meeting dates to LG & KH. <a href="#">Complete</a>	SF
LG to chase Tara from Police Comms to get Social Media ready info to share survey. <a href="#">Complete</a>	LG

LG to share survey to SMC when received from Police Comms, for further on-sharing. <a href="#">Complete</a>	LG
CSP Cllrs to share the Police survey with other Cllrs. <a href="#">Complete</a>	Cllrs



Crime and ASB are not flags for Melbourn but analysed in deep dive for more info. VAP –

1	<b>Welcome and Introductions – SS</b>
2	<b>Minutes of the last meeting – SS</b>
	These were reviewed and agreed by the Board as a true record of the March 2022 CSP meeting.
3	<b>Vote for Vice Chair</b> Cllr Hart stood and was proposed, agreed unanimously.
4	<p><b>Domestic Homicide Reviews</b></p> <ul style="list-style-type: none"> <li>DHR RS (5) - Jackie Dadd (Author) report delivery</li> </ul> <p>JD gave a summary of the circumstances of the death and types of abuse present. Highlighted some of the areas of concern in relation to partners’ and professionals’ activity.</p> <p>Went through the 12 recommendations and the CSP board approved them and signed the report off for submission to the HO.</p> <p>KH thanked JD for a smooth, efficient, and thorough DHR process thus far.</p> <p>KH gave status reports on the progress of the other DHRs.</p> <p>1 – back from HO for further changes; 2 – with HO following first changes; 3 &amp; 4 with HO for consideration as terminated / abbreviated DHRs; 5 - reported on today; 6 - underway and mindful of criminal processes; 7 – first panel meeting held.</p>
5	<p><b>Data reviews</b></p> <ul style="list-style-type: none"> <li>Strategic priorities</li> </ul> <p>HL gave a summary of the history of the priorities and the progress against them and the 2 x quarterly reviews that have taken place since they were set.</p> <p>HL explained the flags, and the ward-based analysis, which is based on top 20% wards in the district. Low crime rates overall. VAP slightly up in Cambourne and H&amp;I, sexual offences in Melbourn and Public Order offences in Longstanton. But figures are all typical of what is seen for South Cambs. ASB on a downward trajectory.</p> <p>DA shows fluctuations month on month but 12m averages are relatively stable.</p> <p>Longstanton and Cambourne the main areas of concern (though Cambourne is improving).</p> <p>HL identified that Cambourne, Melbourn, and H&amp;I (OP) remain priorities. Longstanton returns under preventing, and M&amp;W stays off because although 3 flags they are not based on anything the partnership can affect.</p> <ul style="list-style-type: none"> <li>Melbourn deep dive</li> </ul> <p>April 2021 Melbourn had 5 of 6 flags. This has reduced but always at least 3 flags, though variation to which. More frequently deliberate fires and Domestic Abuse, less so crime and ASB.</p> <p>There has been a need to understand more, to address Melbourn’s status as a priority.</p> <p>Financial need: an historic flag. For deep dive HL has utilised ACORN tool for consumer segmentation, categorises households into smaller areas than usual analysis tools (IMD). Majority of ward “Affluent Achievers” (as per ACORN), low income in line with SC, more inequality? NB: data pre-cost of living crisis. IMD: S Cambs high overall (this is positive) but Melbourn does have the only area in SC to flag as an LSOA and a further two which are notably below SC average for Barriers to Housing and Service sub-domain. CAB has a tool that highlights the areas of support and need. For Melbourn this reveals CAB referrals most likely to be for energy debt (formerly council tax arrears).</p> <p><b>ACTION</b> – HL to share CAB dashboard link with partners.</p> <p>HL said they are interlinked but not 100%. DA consists of reports to police of DA, which may not to go on to be crime. Some VAP will have a marker of DA. (Melbourn report features data on each of these which can demonstrate relationship.)</p>

	<p>40% of all offences in Melbourn (slightly higher than SC average). Not much on drugs in police data.</p> <p>ASB – 3 of last 6 data reviews showing this flag, but this is reducing and in line with S Cambs as a whole. Youth related ASB also in line with S Cambs (just under ¼ of incidents). One Hotspot – village bus stop and carpark – cannabis use and drug taking.</p> <p>DA – consistently on for Melbourn as a flag. Hot spot mapping reveals large rural area West of Meldreth, and 3 areas in the Eastern side of Melbourn village. Some were repeat locations (less repeat locations than SC average) but indications that this is a more widespread issue in Melbourn. High proportion reported current and ex partners, next highest frequency was child to parent abuse (likely to be higher as 40% won't report due to complex nature of situation).</p> <p>Recommendations on Melbourn (supported by the CSP) – need to link into the C&amp;P DASV on campaigning in the area; high level repeats need to get to the relevant agencies and make use of PSG; use the deep dive to inform the next review of priorities.</p> <p><b>ACTION</b> - Need to bring Vickie to the TTCG.</p> <p>Financial harm – not on recommendations but to bear in mind around protecting those who are vulnerable to harm.</p> <p>KH mention the need for DA campaigning and use of PSG.</p> <p>Cllr Leeming asked about Bar Hill, top of crime rate but no other flags – HL said this was acquisitive crime at Tesco (including fuel) rather than community issue.</p> <p>Cllr Leeming – how do Violence Against a Person (VAP) and Domestic Abuse overlay? SS stated that at the High Harm Board there was an OCG identified (Marsh Lane) operating out of S Cambs. SF confirmed this was to do with vehicle crime.</p>
<p>6</p>	<p><b>PSG update</b></p> <ul style="list-style-type: none"> <li>• Youth and Families meetings</li> </ul> <p>Big push with schools in early part of year and it looked promising in relation to engagement, but now it has dropped away again. Reports of schools struggling with workload, staff turnover, etc since pandemic (Phil Priestly email, also Early Help reports). Main area on this agenda is Cambourne.</p> <ul style="list-style-type: none"> <li>• Adults' meetings</li> </ul> <p>These are going quite well and we seem to be impacting cases – even some progress on some hoarding situations. Seem to have lost a few Housing Associations so need to work on establishing why they are not referring.</p>
<p>7</p>	<p><b>PCC funded post update and information including grant fund</b></p> <p>In post since May. Visiting priority areas, connecting with organisations, attending area-specific community problem solving groups.</p> <p>Advertising role to councillors and residents – corporate channels e.g., South Cambs magazine (all residents quarterly), regular email bulletins to both District and Parish Councillors.</p> <p>Arranged sessions for District and parish councillors on the role of the CSP, including the structure of neighbourhood policing, and how we can all, councillors and residents included, work together on problem solving and preventative work.</p> <p>Receiving increased enquiries from councillors.</p> <p>Cambourne ASB and parking, speeding. Working with partners. Funding bid to Safer Communities re: ASB/targeted youth work increase but advised to use Youth Fund, granted.</p>

	<p>Northstowe Town Council and resident concerns about ASB and drugs not reflected by police data.          Tenancy prejudice with relation to Northstowe, and emerging plans in OP – opportunities for bidding to fund.          Working out options for unadopted roads - speedwatch, traffic calming.          Orchard Park Fiesta community engagement event.          Melbourn underpass group.          Fen Ditton/Teversham youth work concerns.          Links with police comms for messaging on issues of concern in different areas.          Comms - Hate crime (result of incidents in specific areas), e-scooters, parking, awareness days - hate crime, Child to Parent Abuse, volunteering with youth groups.          Ongoing priorities (in addition to reactive pieces of work): school engagement as key player in communities. Town/parish councils’ understanding of CSP/frustrations re: police presence. Volunteers and community engagement.</p> <p>SS asked SF about the story in the media on the trial of 20mph speed limits (based on CCC website, areas in South Cambs are: Duxford, Toft, Barton, Hauxton, Oakington, Westwick. Melbourn and Sawston to follow). SF – not for the Neighbourhood team.  <b>ACTION</b> – BW to speak to project Edward and Vision Zero / Stephen Moody from police to get more information on this.</p> <p><b>ACTION</b>- BW- SS request to circulate safer communities fund info for all partners to highlight opportunity to organisations who might make use.  <b>ACTION</b>-Circulate the report to PCC to Board partners after the meeting end Oct</p>
<p>8</p>	<p><b>Place-based priorities</b></p> <ul style="list-style-type: none"> <li>• Northstowe – AF. SC police engagement event had some Northstowe focus, joint working on Neighbourhood Watch. Tenure prejudice and potential OPCC application, VC invited to Northstowe Partnership meeting to discuss using S106 funding to tackle DA, BW working on speeding with councillors, speedwatch, County.</li> <li>• Orchard Park – AF. discussions with community council and OP partnership around looking to remove as priority but then new data to retain, and how CCC and SCDC community teams can best support moving forwards, use of CLP? Youth work – looking at I &amp; C funding for dedicated youth worker query partnership with other areas. PR has links with North Cambs work, will link Abi. Warm hub to be set up.</li> <li>• Cambourne – KH. Less chatter on social media, no ASB increase over summer, kids from PSG engaging with youth work. Current hotspot skatepark, looking in to OPCC bid. Met with T/C re partnership working with youth work and others, use of new youth building. CVC did use County Lines video with 3 years. Didn’t manage to take up Firebreak, trying to find solutions to enable this.          SF asked about sharing successes. BW  <b>ACTION</b> – use member reports to T/C meetings, PCC planned visits to Cambourne and Northstowe ensure in possession of examples of partnership work  <b>ACTION</b> – SF also speak to Daryl Preston before Cambourne PCC meeting. PR reports Cambourne T/C still hold negative feelings about policing, has offered to go to the next full TC meeting,  <b>ACTION</b> – Beth, Linda, or Kathryn to support PR at next TC meeting- 6 Dec</li> </ul>

	<ul style="list-style-type: none"> <li>• Our approach to Milton and Waterbeach</li> </ul> <p>KH explained the reasons for this ward sometimes appearing in the priority list – acquisitive crime and ASB relating to specific sites (Tesco and MCP) and ASB / Car Meets at same locations. Not work a partnership can impact on greatly, further work needed with the owners / operators of the sites and through Janine Hagggar, Police ASB specialist.</p>
9	<p><b>Community Trigger update – LB</b> None received since last Board meeting.</p>
10	<p><b>BREAK</b></p>
11	<p><b>PREVENT Plan – KH</b> Attends regional meetings, SC doesn't feature as having any concerns/intel. Standing agenda item on TTCG to ensure consideration. Internal SCDC policies are now in order, have been running awareness work externally.</p>
12	<p><b>Delivery of projects / services using one-off £36,632 Domestic Abuse funding (DA) – PC</b> DAHA accreditation is in progress including training plan. <b>ACTION</b> – Heather Wood to update next Board meeting.</p>
13	<p>Hoarding Project tackling the causes of hoarding behaviours – Status update Mental Health worker post advert now out with closing date of 24<sup>th</sup> Oct. SS – will the Mental Health Worker sit under Housing? PC yes (80% funded by Housing, 20% funded by EH), but it's a "tenancy blind" post available to services across the Council. <b>ACTION:</b> LG to invite to PSG meetings when in post.</p>
14	<p><b>Comms campaigns so far this year</b></p> <ul style="list-style-type: none"> <li>• Community Safety Events Northstowe Fiesta CSP stand, Orchard Park Fiesta CSP stand. Cambourne summer event cancelled (mourning period) but upcoming Christmas Fair. Police to members presentation by Paul, then 3 evening presentations to parishes. New member CSP update.</li> <li>• Comms Promoting Beth's role and CC grants in all SCDC publications, PREVENT in all SCDC publications VAWG on sharing Graffiti incidents in Bar Hill and Papworth – hate crime social media info created for parishes. Police survey regular reminders Continue to engage with DAHA group towards accreditation and promoting DA awareness Volunteer adverts Police campaign on reporting amplified</li> </ul> <p>Reminder to partners that we can on share and amplify social media and awareness campaigns – send us links to posts or social media-ready wording and images and we can organise.</p>

<p>15</p>	<p><b>Police</b></p> <ul style="list-style-type: none"> <li>• Survey update</li> </ul> <p><b>ACTION</b> – SF to issue results of latest survey prior to the next engagement meeting (1<sup>st</sup> Nov) for circulation to the CSP board and all Cllrs. Can further analyse to see which areas are concerned about which types of crime, compare with data to lead conversations around reporting and perception/fear.</p> <ul style="list-style-type: none"> <li>• RCAT update</li> </ul> <p>SF took the board through highlights of the RACT report – to be circulated with notes. Highlighted collaboration between RCAT and NPTs with motorbike ASB at Milton &amp; Waterbeach, regarding thefts of satnavs from farm machinery, and rural missing person searches. Also, Cambs Countryside Watch Day with the OPCC to raise awareness.</p> <ul style="list-style-type: none"> <li>• GRT toolkit update</li> </ul> <p>New legislation in place a couple of months ago. Police used this power with Cambourne T/C, very collaborative. Need a quarter to pass before we evaluate with LAs and revise the toolkit.</p> <p><b>ACTION</b> – PR to define for Peter Campbell and Linda Gallagher at the quarter end and give a date at which he is able to decide on changes to the toolkit. Leave on website for now.</p> <p>Assessment of Negotiated Stopping Sites – working group: PC is lead for SCDC, Jane Wilson is the lead for the City Council. Officer group will set up the general principles before moving to members.</p> <p>Also a GRTNA – related to need for permanent sites for GRT.</p> <p>PR concern about GRT (both static and travelling) being able to access fuel. KH emphasised that the Warm Hubs work is inclusive and they can attend.</p> <p><b>ACTION</b> – Lesley McFarlane to be asked to share comms on Warm Hubs with Stevie Kuch and Police for them to signpost.</p>
<p>16</p>	<p>Actions to support the reduction of:</p> <ul style="list-style-type: none"> <li>• Substance misuse</li> <li>• Reoffending</li> <li>• Serious Violence Duty</li> </ul> <p>SS updated on the role other boards and delivery groups play in supporting the CSP to discharge their duties in these areas.</p>
<p>17</p>	<p><b>Child exploitation</b></p> <ul style="list-style-type: none"> <li>• Contextual safeguarding – training for PSG partners</li> <li>• Section 11 audit – explanation</li> </ul> <p>KH attends the Child Exploitation Group and explained that contextual safeguarding is about the safeguarding of children and young people (CYP) outside their protected ‘zones’ of, as examples, home and school (to which other safeguarding measures can be applied). This includes their community and is pertinent to the work of the PSG where partners often aim to resolve problems and protect vulnerable CYP within their community from exploitation and abuse. Training is being organised for PSG partners.</p> <p>KH explained that the Section 11 Audit is for all those delivering safeguarding roles and is a self-assessment of how the operator is performing. KH and Heather Wood have fed into the shaping of the questions to be asked and will likely lead (through the SCDC Safeguarding group) on the S11 audit of the authority when it happens. All partners on the exploitation group will be required to do the same.</p>



18	<p><b>Budget 2020-21</b>, incl:</p> <ul style="list-style-type: none"><li>• PCC funding</li></ul> <p>KH took the board through the overview of the CSP budgets, and in more detail looked at the 'pooled fund' as was (used for DHRs), the SCDC budget (used for the strategic assessment and the contribution to County for DHRs), and the OPCC funding (to cover Beth's post, and some carry over from previous PCC-funded work).</p>
19	<p><b>AOB</b></p> <p>Next meeting-Feb 2023, date Tba</p> <p>4DW for SCDC – partners invited to raise queries or concerns. SS – formal model of operations/expectations helpful.</p> <p><b>ACTION:</b> KH to share with partners any 'memorandum of understanding between SCDC and partners, and any mechanisms for offering feedback on delivery / standards etc.</p> <p>This was Inspector Shane Fasey's last meeting – SS gave thanks for his contributions to the Board and TTCG work.</p> <p>Close</p>

**Actions Summary:**

Create community calendar to share with partners for planning purposes.	LG
CAB dashboard link (utilised in Melbourn Deep Dive) shared with partners.	HL
Bring Vickie to the TTCG – re: Melbourn Deep Dive.- <b>Complete</b>	VC / LG
More information on 20mph trials re: NPT/Ptshp expectation.	BW / SF
Circulate safer communities fund info for all partners to highlight opportunity to organisations who might make use. <b>Attached</b>	BW / ALL
OPCC funded post report to PCC to be circulated to Board partners.- <b>Attached</b>	BW / LG
Use member reports to T/C meetings, PCC planned visits to Cambourne and Northstowe ensure in possession of examples of partnership work.	BW
SF also speak to DP before PCC Cambourne meeting (20 <sup>th</sup> Oct). <b>Complete</b>	SF
Beth, Linda, or Kathryn to support PR at Cambourne T/C 6 <sup>th</sup> Dec.	BW / LG
Heather to update next Board meeting on DAHA.	PC
Invite MH worker to PSG when in post	LG
SF to issue results of latest survey prior to the next engagement meeting (1 <sup>st</sup> Nov) for circulation to the CSP board and all Cllrs.	SF
PR to define for Peter Campbell and Linda Gallagher the quarter end and give a date at which he is able to decide on changes to the GRT toolkit.	PR
Lesley McFarlane to be asked to share comms on Warm Hubs with Stevie Kuch and Police for them to signpost.	KH / LM
KH to share with partners any 'memorandum of understanding between SCDC and partners, and any mechanisms for offering feedback on delivery / standards etc.	KH